



## REQUEST TO PROCESS PROGRAM/SCHOLARSHIP APPLICATION

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This form is required to complete detailed forms or upload detailed school information and individual courses onto a data base, submit recommendation letters, etc. for an application to a special program or scholarship. It is not required if only requesting a paper copy of a transcript.

The following information and a \$60 fee is required for Family Tree Private School to process school data, and this process can take hours. This “Guidance Activity” is free in traditional schools because it is paid for through expensive private school tuitions or tax dollars. Since it is a distinct service not applicable to all students at Family Tree Private School it is required to have a separate cost.

Family Tree Private School has no authority, nor can it make any guarantee of a scholarship award and is not liable for any loss or unintentional neglect, errors, omissions or careless acts of any school personnel. You must contact your scholarship organization directly to confirm that all appropriate information is received and is correct. Each separate application requires a separate Request Form.

**Please fill out the form below and send this in with your \$60 payment.**

### COMPLETE AND SUBMIT THE FOLLOWING:

I \_\_\_\_\_ am submitting a request for processing the scholarship information required of the private school for application to the scholarship named:

\_\_\_\_\_, and I have enclosed \$60 payable to  
*Family Tree Private School.*

(OR)

\_\_\_\_\_ Check here if paid through Pay Pal, and make your payment by going to the following link:

<http://www.familytreehomeschool.com> and scroll down to the “Donation” link.

\_\_\_\_\_  
Parent Signature (or student if 18 years or older)

Phone contact: home/work: \_\_\_\_\_ cell: \_\_\_\_\_

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Complete the following information. PUT N/A IF NOT APPLICABLE. Print clearly.

**1. PARENTS' NAME, ADDRESS AND PHONE**

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**2. STUDENT NAME AND DATE OF BIRTH**

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- 3. LIST DETAILS FOR COURSES (A detailed example is at the bottom of this form.) (You may note if it is "honors" level) – (Complete this to the best of your ability. Leave boxes blank if you do not know the information.) I will use our records to make sure it is accurate. You may use your 5-year plan or Report Cards to verify this information. Each box is one school year.**

Course/Subject	Or Short Description if needed	School Year	Student Grade Level when this course was taken		Credit: Full or Half
(example) ALGERA 1	Algebra 1	07-08	9		FULL



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### 1. TESTING COMPLETED INCLUDING NAME OF TEST, DATE AND SCORES.



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### 2. COMMUNITY SERVICE COMPLETED (HOURS ONLY).

### 3. EXTRA-CURRICULAR ACCOMPLISHMENTS, PARTICIPATION IN SPECIAL EVENTS AND AWARDS (Include year completed). INCLUDE ANY INFORMATION YOU WISH THOUGH A SUMMARY ONLY WILL APPEAR ON THE TRANSCRIPT:

### 4. ANY ADDITIONAL INFORMATION THE SCHOLARSHIP ORGANIZATION MAY REQUIRE OF FAMILY TREE, SUCH AS NOMINATION LETTERS OR LETTERS OF REFERENCE.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

Nancy Moral, M.Ed.  
Director



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AS A GUIDE TO HELP FILLING THIS FORM OUT, THE FOLLOWING PAGES SHOW THE CREDITS TYPICALLY EARNED FOR A STANDARD AND COLLEGE PREP DIPLOMA OPTION.

### STANDARD/GENERAL DIPLOMA

SUBJECT	9TH GRADE	10TH GRADE	11TH GRADE	12TH GRADE	CREDIT
MATH	ALGEBRA I	GEOMETRY *	CONSUMER MATH *		3
ENGLISH	ENGLISH I	ENGLISH II	ENGLISH III	ENGLISH IV	4
SOCIAL STUDIES	WORLD GEOGRAPHY	WORLD HISTORY	AMERICAN HISTORY	AMERICAN GOVERNMENT 1/2 & ECONOMICS 1/2	4
SCIENCE * (2 labs)	EARTH SCIENCE	BIOLOGY	PHYSICAL SCIENCE		3
PHYSICAL EDUCATION/ PERSONAL FITNESS	0.5	0.5	0.5	0.5	2
HEALTH/LIFE MGT. SKILLS	0.5	0.5	0.5	0.5	2
OTHER	COMPUTER LITERACY I	COMPUTER LITERACY II	MUSIC .5	SPEECH .5	3
ELECTIVES	0.5	0.5	0.5	2.5	4
TOTAL	6.5	6.5	6	6	25



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### COLLEGE PREPARATORY

SUBJECT	9TH GRADE	10TH GRADE	11TH GRADE	12TH GRADE	CREDIT
MATH	ALGEBRA I	ALGEBRA II <-----	GEOMETRY (10th or 11th)	COLLEGE MATH	4
ENGLISH	ENGLISH I	ENGLISH II	ENGLISH III	ENGLISH IV	4
SOCIAL STUDIES	WORLD GEOGRAPHY	WORLD HISTORY	AMERICAN HISTORY	AMERICAN GOVERNMENT 1/2 & ECONOMICS 1/2	4
SCIENCE * (2 labs)	BIOLOGY	PHYSICAL SCIENCE	CHEMISTRY	PHYSICS	4
PHYSICAL EDUCATION/ PERSONAL FITNESS	0.5	0.5	0.5	0.5	2
HEALTH/LIFE MGT. SKILLS	0.5	0.5			1
OTHER	COMPUTER LITERACY I	COMPUTER LITERACY II	MUSIC .5	SPEECH .5	3
LANGUAGE			LANGUAGE I	LANGUAGE II	2
ELECTIVE	0.5	0.5	0.5	0.5	2
TOTAL	6.5	6.5	6.5	6.5	26